



PART B:	RECOMMENDATIONS TO COUNCIL
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	21 JUNE 2012
REPORT OF THE:	CORPORATE DIRECTOR (s151) PAUL CRESSWELL
TITLE OF REPORT:	STATEMENT ON LOCAL PROCUREMENT
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 This report considers the adoption of a policy which requires officers to seek quotes from local suppliers in procurement processes where possible.

2.0 RECOMMENDATION

- 2.1 That Council is recommended to approve the Statement of Local Procurement at Annex A to this report.

3.0 REASON FOR RECOMMENDATION

- 3.1 Such a statement is a further way the Council can continue to support local business.

4.0 SIGNIFICANT RISKS

- 4.1 There are no significant risks in this recommendation

5.0 POLICY CONTEXT AND CONSULTATION

- 5.1 The Council has a corporate aim 'Creating economic success' with an objective to be a Place of opportunity – economic structure and supporting infrastructure.

REPORT

6.0 REPORT DETAILS

- 6.1 RDC's annual discretionary spend, that is spend excluding payroll, grants, precepts, benefits etc. is c£4.3m per annum.
- 6.2 Analysis of Council spend has been undertaken through the Procurement partnership

and with external funding. This shows that of the discretionary spend c£2.8m is spent locally within Yorkshire and the Humber region of which £330k was spent with Ryedale based organisations.

- 6.3 Whilst officers do use local suppliers the statement of local procurement reinforces and obligates officers seeking three quotes for work of a value between £5k and £50k. Above this value the Council's contract procedure rules require the use of formal tendering and follow the rules as set out in the constitution, which involve in most cases formal advertising.
- 6.4 The statement also highlights the Council's contracts register which is now on-line and the aim to pay invoices within 30 days. Last year the Council paid 97.77% of invoices in 30 days. It also outlines the commitment to transparency through publishing spend data and the commitment to the Small Business Concordat.

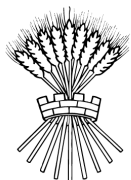
7.0 IMPLICATIONS

- 7.1 The following implications have been identified:
- a) Financial
There are no financial implications from this report and officers will still have the duty to secure best value in procurement.
 - b) Legal
If approved this decision will amend the Council's constitution.
 - c) Other
There are no significant other implications arising out of this report.

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Corporate Director (s151)

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Background Papers:
None.



Ryedale District Council – Statement of Local Procurement

The Council has a duty to provide best value for money in the use of public funds entrusted to it by local taxpayers. It also has statutory power to act in a way, which it considers likely to promote or improve the economic, social or environmental wellbeing of its area.

This power coupled with the strategic aim of 'Creating Economic Success' in the Ryedale Corporate Plan enables the Council to adopt a Statement of Local Procurement. It is not intended to compromise the duty to obtain best value for money.

The Council has recently agreed to amend its procurement processes to ensure local businesses are encouraged/invited to quote, the amended wording is:

When seeking quotations for all contracts up to the value of £50,000 or carrying out a tender of a value between £5,000 - £50,000, the officer seeking quotations must ensure that at least one firm if possible is located in Ryedale be invited to quote.

Additionally the Council will / continue to:

Pay suppliers invoices within 30 days of receipt.

Publish a complete **contracts register**, making it easier for local businesses to see when contracts were let, to whom and under which category and when the contracts are to be renewed.

<http://www.ryedale.gov.uk/pdf/Website%20version%20of%20contracts%20register.pdf>

Adhere to the Governments transparency agenda by **publishing all Council spend over £500** on the Ryedale District Council website.

Reaffirm its commitment to the 2005 Small Business Concordat, a voluntary agreement established by the last government to encourage local authorities to help small businesses to win public sector contracts.

Ensure local suppliers are aware of procurement opportunities for example via the local press and Council website.

Make requirements proportionate to the contract being let (**only request the information needed**).

By releasing the Statement of Local Procurement and amending its procurement processes, the Council is strengthening its support for local businesses that wish to bid for contracts with the Council and help remove perceived barriers that might previously have discouraged local businesses from bidding for Council contracts.

Signed:

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Janet Waggott
Chief Executive
Ryedale District Council

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Cllr Keith Knaggs
Leader
Ryedale District Council

Date:.....